



CITY OF BURLINGTON
Committee of the Whole Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Tuesday, May 3, 2016

1. Call to Order/Roll Call

Mayor Jeannie Hefty called the meeting to order at 6:33 p.m. starting with roll call. Aldermen present: Ed Johnson, John Ekes, Bob Grandi, Ruth Dawidziak, Jon Schultz, Tom Preusker and Todd Bauman. Excused: Tom Vos.

Student Representatives Present: Shiyue Xie. Student Representatives Absent: Abigail Sibilski.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, DPW Director James Bergles, Building Inspector Gregory Guidry, and Tom Foht of Kapur & Associates.

2. Citizens Comments and Questions

No comments.

3. Approval of Minutes from April 6, 2016

A motion was made by Preusker with a second by Bauman to approve the minutes from April 6, 2016. With all in favor, the motion carried to approve the minutes.

4. Topic: Resolution 4782(1) to consider approving Extraterritorial Zoning for a Certified Survey Map at 7625 Franklin Road in the Town of Burlington.

Mayor Hefty called on Gregory Guidry, City of Burlington Building Inspector to introduce and explain Resolution 4782(1). Guidry explained that although this property is located in the Town of Burlington, as part of the City's Extraterritorial Plat Approval Jurisdiction Area, all divisions and subdivisions of land shall be reviewed by the Plan Commission and Common Council. The owner wishes to consolidated the property from three parcels into two; however, because it's within 1.5 miles of the city limits, it needs to come before Council for consideration and approval. Guidry further stated that this has already been brought forth and approved by the Town and City Plan Commission.

There was no further discussion.

5. Topic: Resolution 4783(2) to consider approving Amendment One to the Memorandum of Understanding with Racine County Services for services at City Hall.

City Administrator Carina Walters gave a brief history of the city's working relationship with the County stating that back in 2012, Racine County sought to reallocate services from their facility at 209 N. Main Street in Burlington to City Hall. Services for Register of Deeds, County Clerk and County Treasurer would be provided by city staff, in exchange for eight hours of human resource assistance provided to the city on a weekly basis. Walters went on to say that the Human Resource staff member that was assigned to the city retired in 2014; however, city staff was still providing

county services on an average of 12.5 hours per week. Walters said that staff negotiated with the County to compensate a dollar amount of \$9,678.50 for the year 2016, equal to a staff member working 12.5 hours at the Administrative Assistant starting wage of \$14.89 per hour.

Preusker asked how the long the term of the agreement would be. Walters replied that it would auto-renew annually and could be terminated at any time from either party.

- 6. Topic:** Resolution 4784(3) to consider approving an agreement with Ayres Associates for planning and design services for the Burlington Community Pool project.

Walters reminded Council that on March 15, 2015, they had authorized entering into an agreement to begin contract negotiations with Ayres Associates for the Burlington Community Pool project via Motion 16-829. Walters stated that Ayres broke down the agreement into six different phases in which the Common Council has the authority to cancel at any time of any phase. Walters stated that she feels the agreement is beneficial to both parties in which she noted highlights within the contract. Walters explained that upon approval, Ayres will begin to work on Phase 1) Site Assessment, and Phase 2) Preliminary Design, which will cost approximately \$52,500. Walters further stated that they are looking to approve the agreement at tonight's Common Council meeting, as time is of the essence especially if Council would like to try to make the August 31, 2016 deadline in order to be placed as a referendum item on the November 8, 2016 ballot.

Schultz asked if the intention is to include the referendum on the Presidential election ballot, and not its own special separate referendum election. Schultz said he supported including the referendum on the November ballot, due to a greater voter turnout, which will allow more people to have a say in the matter.

Ekes asked if Ayres indicated if they could make the referendum deadline. Walters replied that they did, which is why the city needs to keep moving forward and hitting the necessary deadlines.

Grandi mentioned that there is a pool management plan scheduled before the referendum, and wanted to know if there were numbers available as to what it will cost to run the pool, as this is an important piece that needs to be included before it goes to referendum. Walters responded that it is the intention of Ayres as well as staff to make sure that before the referendum occurs, that there is another public workshop to highlight what the pool will look like, what the operational costs will be, and what the pool will need to do in order to create revenue.

- 7. Topic:** Resolution 4785(4) to consider the award of bid for the Burlington Bike Path Fence project to Northway Fence, Inc., in the amount of \$46,955.60.

Bergles explained that part of the Aurora project was to complete the bike path located along the KW Precast property which connects the Aurora property to the Beloit Street pedestrian parkway. Bergles explained that there were a total of four bidders and Northway Fence, Inc. was the low bidder and that this is a planned project and will be funded by TID #5 funds. Bergles further explained that staff has reviewed Northway Fence, Inc. and recommends approval at tonight's Common Council meeting.

- 8. Topic:** Motion 16-837 to consider approval for Doug Snyder of Baxter & Woodman to proceed with submitting Well #11 Treatment Plans to the Wisconsin DNR.

Bergles reminded Council that the City approved Doug Snyder of Baxter and Woodman to complete an initial study regarding the possible Well 11 upgrade, along with identifying alternatives that would encompass the entire water distribution system for the City of Burlington.

Bergles added that the complete design plan must be submitted to the DNR by June 30, 2016 in order to be eligible for the Clean Water Fund program for 2017. Bergles also added, that the bottom line is that Well #11 has to be treated no matter future plans might be; he and staff recommended to move forward with Option 2. Softening Resin, due to the fact that it will take out strontium and radium and include a phosphate addition to prevent corrosion of the existing distribution lines, plus it's more economical than the other options and meets the DNR standards. This option will also allow existing home softeners to be used less or removed completely. Bergles added that if we don't move forward with this, then other projects can't be completed because we are already down a well and Well #11 needs to be brought back online in order to complete other projects.

Ekes asked to clarify that tonight's decision was just regarding Well #11 and not the storage or anything else that was included in the initial report. Snyder responded that the remaining items would be addressed at a later date because the DNR has not responded to the report yet.

Schultz wanted to be reminded why Well #11 is so important in this process. Bergles responded that we need Well #11 in order to do maintenance on the other wells and that we can't shut the other ones down while Well #11 offline. Snyder added that the other component that is pushing this, is that the City currently has submitted an application for funding from the DNR and there is a very strong chance of obtaining a very low interest rate (less than 2%) for the next 20 years because of the previous consent order with Well #11; however, if that lapses, communities such as Waukesha and Oak Creek, will have higher ranking projects, to which money will be allocated to before it would go to smaller ranked projects. Snyder added that we want to take advantage of this opportunity before it's gone.

Grandi asked how this would be paid for, besides the low interest rate. Walters responded that dollars were allocated in the 2016 budget for painting; however, the majority of it can be taken out of the Clean Water Loan Fund.

Schultz wanted to know what the cost of the design contract will be. Snyder replied that the cost will be up to \$78,000.

9. Adjourn

A motion was made by Ekes with a second by Bauman to adjourn the meeting. With all in favor, the meeting adjourned at 7:06 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington